D&M INC.
ACCOUNTING SERVICES

Dear Client,

If you have a small business or rental property, this form applies to you.

The current tax law is very specific as to how we need to treat and report the business use of a personal vehicle and mileage records.

The tax law provides various penalties that may be imposed to you, the taxpayer, and us, the preparer, when in audit if you cannot support deductions taken.

Vehicle Mileage Statement

For business use of vehicles, the IRS requires written records (logs) to be maintained to document the business use of vehicles. Since the preparation of your tax return requires this information, please provide answers to the following prompt. If you used more than one personal vehicle during the year, you will need to prepare a separate portion for each vehicle.

	Vehicle 1		Vehicle 2	
Description of vehicle				
Date placed in service				
Business miles	Before 7/1/22	7/1/22 & After	Before 7/1/22	7/1/22 & After
Personal miles				
Commuting miles				
TOTAL MILES				
Beginning Odometer (as of 1/1/22)				
Ending Odometer (as of 12/31/22)				

By singing below:

- I am aware that in the case of an audit, if these records and logs are not maintained, penalties and/or the loss of the vehicle deduction may be imposed.
- That these preparers have inquired if I maintain and keep a vehicle travel log, record or diary, and that it is in written form.
- The information provided above is provided by myself, the taxpayer, from the written records that I maintain.
- If, for any reason, the Internal Revenue Service, the Wisconsin Department of Revenue, any other taxing authority, or any court, shall require an adjustment to my tax return in question due to these inclusions, I agree to hold this tax preparer harmless of any tax owed and any penalties or interest. Further, I agree to pay any additional fees required to amend my filing, if required.

_____ _____ _____ _____

Taxpayer signature | Date | Taxpayer signature | Date

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